

Hull Geological Society Field meeting / Event Form

To be completed by the leader in duplicate and one copy returned to the Secretary.

Date:	Venue:	
Title:	Duration:	
Leader(s):		Max. No.:
Meet at :	NGR:	Time:
Or:	NGR:	Time:

Short description of event for publication:

Booking Requirements:

Booking*: necessary, desirable, just show up.

Contact telephone number for public*: HGS Secretary or

Suitability*: disabled, easy, strenuous, steep slopes, slippery, rocky

Essential equipment * : hard hat, steel toe-capped footwear, high visibility waistcoat, goggles/safety specs. NOTE - people without these will not be allowed on the field meeting.

Footwear * : any, walking boots, trainers, wellies

Clothing * : any, waterproofs, boiler suit, protective gloves.

Recommended equipment * : hand lens, hammer and chisel, sledge hammer, trowel, newspapers for wrapping specimens, spade, hard hat.

Food * : Packed Lunch, pub lunch, not required.

Transport * : shared lifts, minibus, public - details:

Hammering * : prohibited/discouraged/allowed

Collecting * : prohibited/discouraged/allowed/encouraged

Nearest Hospital with A&E:

telephone no.

* - delete as necessary.

NOTE: Please check with Quarry Manager on the day for instructions/new hazards.

Please remind people NOT to wander off or leave without informing the Leader.

Please give a quick talk to the group about safety and hand out a copy of the Society's Safety policy to non-members. ALL PEOPLE TAKE PART AT THEIR OWN RISK - we do have liability insurance but NO accident insurance!

Hull Geological Society

Event:

Date:

RISK ASSESSMENT:

HAZARD	RISK	Safety measures

Hazard - is something that has the potential to cause harm; such as falling rocks, tides, hammering.

Risk - a combination of the probability that an accident might occur and the amount of harm caused.

Safety Measures - the proposed action you propose to take to minimise the risk e.g. wear hard hats, instruct participants not to paddle in a sludge lagoon, wear safety specs when hammering. Please also refer to the Society's safety policy.

Remember: **you should bring the hazards and safety measures to the attention of the party at the start of the field meeting.**

Signed

date

This form must be completed and a copy sent to:

The Secretary, Hull Geological Society, 28 Salisbury Street, Hull, HU5 3HA