

## **Hull Geological Society** **Field meeting / Event Form**

To be completed by the leader in duplicate and one copy returned to the Secretary.

**Date:** \_\_\_\_\_ **Venue:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **Duration:** \_\_\_\_\_

**Leader(s):** \_\_\_\_\_ **Max. No.:** \_\_\_\_\_

**Meet at :** \_\_\_\_\_ **NGR:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Or:** \_\_\_\_\_ **NGR:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Short description of event for publication:**

**Booking Requirements:**

**Booking\***: necessary, desirable, just show up.

**Contact telephone number for public\***: HGS Secretary or .....

**Suitability\***: disabled, easy, strenuous, steep slopes, slippery, rocky

**Essential equipment \*** : hard hat, steel toe-capped footwear, high visibility waistcoat, goggles/safety specs. NOTE - people without these will not be allowed on the field meeting.

**Footwear \*** : any, walking boots, trainers, wellies

**Clothing \*** : any, waterproofs, boiler suit, protective gloves.

**Recommended equipment \*** : hand lens, hammer and chisel, sledge hammer, trowel, newspapers for wrapping specimens, spade, hard hat.

**Food \*** : Packed Lunch, pub lunch, not required.

**Transport \*** : shared lifts, minibus, public - details:

**Hammering \*** : prohibited/discouraged/allowed

**Collecting \*** : prohibited/discouraged/allowed/encouraged

**Nearest Hospital with A&E:** \_\_\_\_\_ **telephone no.** \_\_\_\_\_

\* - delete as necessary.

NOTE: Please check with Quarry Manager on the day for instructions/new hazards.

Please remind people NOT to wander off or leave without informing the Leader.

Please give a quick talk to the group about safety and hand out a copy of the Society's Safety policy to non-members. ALL PEOPLE TAKE PART AT THEIR OWN RISK - we do have liability insurance but NO accident insurance!

# Hull Geological Society

Event:

Date:

## RISK ASSESSMENT:

HAZARD	RISK	Safety measures

**Hazard** - is something that has the potential to cause harm; such as falling rocks, tides, hammering.

**Risk** - a combination of the probability that an accident might occur and the amount of harm caused.

**Safety Measures** - the proposed action you propose to take to minimise the risk e.g. wear hard hats, instruct participants not to paddle in a sludge lagoon, wear safety specs when hammering. Please also refer to the Society's safety policy.

**Remember: you should bring the hazards and safety measures to the attention of the party at the start of the field meeting.**

Signed ..... date .....

This form must be completed and a copy sent to:  
**The Secretary, Hull Geological Society, 28 Salisbury Street, Hull, HU5 3HA**